



Mechanical Specialties LLC

1000 85th Avenue SE | Olympia, WA 98501

www.mechspecialties.com

360.273.7604

New Customer Set-Up

Date: _____

Business Information			
Company Name		Tax ID	
Street Address		City	
State		Zip Code	
Contact Person		Position	
Tel/Primary		Tel/Secondary	
Email		Fax	
Billing Address (if different than above)		City/State/Zip	
Shipping Address (if different than above)		City/State/Zip	
Accounts Payable Contact			
Name		Email	
Phone		Fax	

Information provided by: _____

Email address for invoices: _____

Would you also like a mailed copy of invoices? Yes No

Are your purchases sales tax exempt? Yes No

If yes and in Washington, please fill in below and provide a copy of your exemption certificate/permit.

Reseller Certificate number: _____

Manufacturer Exemption number: _____